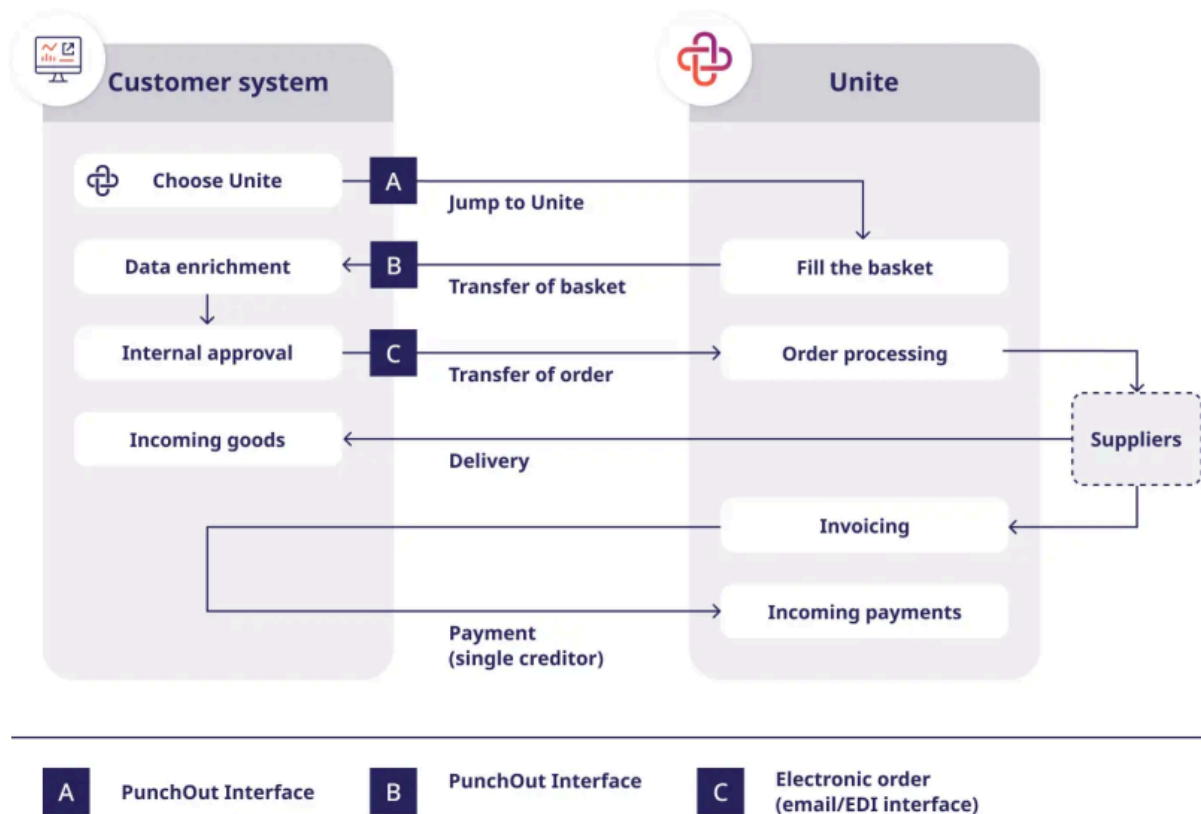


## Setting up PunchOut

With PunchOut, you can access all the Unite platform features and broad assortment range from within your own ERP or e-procurement system. Unite can be integrated via OCI and cXML. It lets you access hundreds of pre-integrated, vetted suppliers in one place, while a safe and efficient data exchange is ensured between your system and Unite.

For more information about how PunchOut works, watch this video.

## How PunchOut works



1. Using the PunchOut process, you can access Unite directly from your e-procurement system.
2. A button will be set up in your e-procurement system containing a URL with parameters you can configure, including access data. When clicked, the jump to Unite is triggered.
3. Select the items you want and add them to your basket. Once you're finished, you can transfer your basket to your system. To do this, click the 'Return to ERP' button in the basket.
4. The purchase requisition will be transferred back to your ERP system as a quote.
5. If you have stored master data such as address, cost centre or cost type in your system, these will be added automatically (data enrichment).
6. Start your internal approval processes.
7. Once the quote is approved, the order is transferred from your system to Unite.
8. Unite processes the order and forwards it to the supplier, who ships the goods directly to you.

## Contact Sales and Technical Support

- If you're interested in PunchOut or need help setting it up, please contact your Unite representative or [get in touch with the Sales Team](#).
- For technical errors or minor changes after successful PunchOut integration, please contact Unite's Technical Support Team at [support@unite.eu](mailto:support@unite.eu).