

## Invoicing and payment

Learn how to correctly send your invoices to Unite and how payment is processed.

### Invoice submission

#### Invoicing without a technical interface

If you don't use an EDI interface to send your invoices, please submit them **via email** to [invoice@unite.eu](mailto:invoice@unite.eu).

#### Invoicing via EDI interface

Invoice submission **via EDI interface** is also possible. You can [find more information about all available EDI interfaces here](#).

### Payment processing by Unite

For orders where **Unite acts as the buyer and invoice recipient**, payment is made by the [respective Unite local entity](#) via bank transfer.

Unite settles invoices **within the contractually agreed payment terms**. The payment terms between Unite and the supplier is independent of the payment terms between Unite and the end customer. Unite assumes the risk of customer default.

#### Payment reminders

Please send payment reminders and overdue notices to [reminder@unite.eu](mailto:reminder@unite.eu).

**Note:** Please use this standardised subject line: 'Payment reminder + [invoice number]'.